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VIRGINIA WASTE MANAGEMENT BOARD 9 VAC 20-30 TECHNICAL ASSISTANCE FUND ADMINISTRATIVE PROCEDURES

1	Part I - General
2	Article 1 - Purpose and Authority
3	9VAC20-30-10. [Reserved]
4	9VAC20-30-20. Purpose of chapter.
5	Section 10.1-1433 et seq. of the Code of Virginia, makes available to the governing body of a
6	host community a reasonable sum from the technical assistance fund. This chapter establishes
7	procedures for obtaining funds and guidelines for their use.
8	Article 2 - Definitions
9	9VAC20-30-30. Definitions.
10	Section 10.1-1433 et seq. of the Code of Virginia defines several words and terms which are
11	used in this chapter. Unless the context clearly indicates otherwise, those words and terms will
12	have the same meaning when used in this chapter. In addition, the following words and terms,
13	when used in this chapter, shall have the following meanings, unless the context clearly indicates
14	otherwise:
15	"Act" means Sections 10.1-1433 through10.1-1449 of the Code of Virginia.
16	"Board" means the Virginia Waste Management Board.
17	"Department" means the Virginia Department of Environmental Quality.
18	"Council " means the Hazardous Waste Facility Sitting Council established pursuant to §10.1-
19	1433 et seq. of the Code of Virginia.
20	"Technical assistance" means aid which enable the governing body of the host community to
21	better understand and assist the environmental, economic, and social impact of a hazardous

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- 22 waste facility at a particular site. "Technical assistance" does not include legal services or
- 23 services of a negotiator as such.
- 24

Part II - Availability

- 25 **9VAC20-30-40.** Technical assistance fund.
- 26 Money from the technical assistance fund, established by §10.1-1448 of the Code of Virginia,
- shall be available to each host community. This money may be used only to provide the
- 28 governing body of the host community with technical assistance, as defined elsewhere in this
- 29 chapter. Funds will be made available when the local government is the applicant or when an
- 30 applicant represents the host community.

31 **9VAC20-30-50.** Amount of allocation.

- The council board shall make available to the host community up to \$50,000 per proposed
 facility.
- 34

Part III - Application for Funds

35 **9VAC20-30-60.** Time frame.

36 At any time between receipt of the notice of intent and the due date of the report of the governing

- body on the siting agreement negotiations, the host community may request an allocation from
- 38 the technical assistance fund.

39 **9VAC20-30-70.** Form and manner of request for allocation.

- 40 The host community's request for an allocation from the technical assistance fund shall be
- 41 adopted by the governing body. The request shall be sent to the <u>council-board</u> by registered mail
- 42 or by other means requiring receipt for delivery.

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43 **9VAC20-30-80.** Content of request.

- 44 A. The <u>council board</u> shall evaluate the request for funding within 30 days of receipt of the
- 45 request. The <u>council board</u> shall notify the host community of the date, time, and location of the
- 46 meeting to consider the request. A representative of the host community may make an oral
- 47 presentation at the meeting.
- 48 B. The request must contain the following information:
- 49 1. A cover letter providing background information and a brief summary of the request;
- 50 2. A detailed breakdown of the manner in which the funds are to be spent;
- 51 3. A description of the technical assistance desired and the reasons it is necessary, including
- 52 complexity or uniqueness of local government needs with respect to the proposed facility and
- 53 staff requirements;
- 54 4. A detailed breakdown of each aspect of the technical assistance desired and the cost for each

55 aspect; and

- 56 5. Any other relevant information or supporting documents the host community wishes to57 include.
- 58 C. Within 30 days of the meeting described in this section, the council board shall determine
- 59 what funds, if any, shall be distributed to the host community for technical assistance.
- 60 **9VAC20-30-90.** Contract.
- 61 Upon approval of the request, the executive director shall promptly send to the host community a
- 62 contract based on the model provided in Appendix I for the distribution of funds to localities.
- 63 The contract must be approved and executed by the governing body of the host community and

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- 64 returned to the <u>council board</u>.
- 65

Part IV - Accountability

66 **9VAC20-30-100. Unused moneys.**

67 Any money awarded to a host community from the technical assistance fund which is not spent

68 shall be returned to the <u>council board</u> within 60 days of the date of completed contract work.

69 9VAC20-30-110. Accounting of moneys spent.

70 Within 60 days of the date of the completed contract work, the governing body of the host

- 71 community shall provide the <u>council-board</u> with a certified accounting statement of all moneys
- 72 expended from the technical assistance fund.

73 **9VAC20-30-120.** Misused moneys.

74 In the event the <u>council board</u> learns that moneys awarded to a host community from the

75 technical assistance fund have not been spent on technical assistance, the council board shall take

any action it deems necessary to recover the misused moneys.

77

Part V - Delegations

78 **9VAC20-30-130.** Delegations.

79 The director may perform any act of the board provided under this chapter, except as limited by

80 Sections 10.1-1433 through10.1-1449 of the Code of Virginia.

81 APPENDIX I. TECHNICAL ASSISTANCE FUND GRANT

- 82 In response to the Code of Virginia, Title 10.1, Chapter 14 (§10.1-1433 et seq.), the Virginia
- 83 Hazardous Waste Facilities Siting Council Virginia Waste Management Board (the council
- 84 <u>board</u>) shall make available to the governing body of a host community a reasonable sum of

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85	money from the technical assistance fund. (The host community) is this day receiving the sum of
86	\$ from the technical assistance fund.
87	The host community agrees to take the grant subject to all the requirements and restrictions
88	imposed by the Act and by the regulation of the council board regarding the technical assistance
89	fund and to use the grant only to provide itself with technical assistance as defined in those
90	chapters.
91	The host community agrees to return to the council board any unused moneys from the grant
92	along with a certified accounting statement of all moneys expended from the grant, within 60
93	days of the date of the completed contract work. The host community acknowledges its liability
94	for any moneys from the grant which the council-board finds have not been spent on technical
95	assistance.
96	
97 98 99	Certified True and Accurate:Robert G. Burnley, Director, DEQ
100	Date:
101	